

RESUME

NAME : **SAJI THOMAS**

FATHER'S NAME : THOMAS PAPPACHEN

NATIONALITY : INDIAN

RELIGION : CHRISTIAN

SEX : MALE

MARITAL STATUS : MARRIED

LANGUAGES KNOWN : ENGLISH, ARABIC, HINDI & MALAYALAM

PASSPORT NUMBER : J-7353002

DATE OF EXPIRY : 24TH MAY 2021

ADDRESS : MELATHIL HOUSE, EDATHITTA P.O.
PIN-691555, PATHANAMTHITTA (DIST.)
KERALA, INDIA.

CONTACT NO.IN INDIA : 0091 811 300 4620

MAIL ID : shineoman61@gmail.com

EDUCATIONAL QUALIFICATION

Bachelor of Commerce (B.Com) in 1988 (M.G. University)
10+2 in 1984
10th in 1982

TECHNICAL QUALIFICATION

Diploma in Computer Application (DCA), MS.Office, SAP, Hysis

EXPERIENCE ABROAD

1. J&P (Overseas) Ltd., P.O. Box 939, Al Kharj, Saudi Arabia,
(A multinational Civil Construction Co.) During the year 1997 to 2007
as Sr.Store Supervisor
2. ARABIA CONSTRUCTION CO.(ACC) P.O. BOX NO.2113, Abu Dhabi,
During the year of 2007 in 2011 as Sr.Store Supervisor
3. Ali & Sons Construction Co. Abu Dhabi, During the year 2013 to 2018 May.

NATURE OF JOB

Prepare Material Requisition as per site instruction, follow up Purchase Order,
Coordinate PM,CM, QAQC, Procurement, Stock update, Store Issue Voucher -SIV, Store
receipt voucher SRV, Material Return memo-MRM, Proper Storage as per ISO Safety stan-
dard, invoice control MSDF, Temporary store set up, Sub Contractors deduction.

Place:

Date :

SAJI THOMAS